

Job description: HCA/Support Worker

The role of the HCA is to support the practice nursing team in the delivery of nursing services, working as part of the practice multidisciplinary team, delivering care within their scope of practice to the entitled patient population. The healthcare assistant will deliver and assist clinical staff in the provision of treatment, preventative care, health promotion and patient education. They will also:

- Provide care to patients and residents based on their care plan outlined by their doctor
- Accurately monitor and record observations on patients' conditions
- Maintain accurate records of resident's care, financial procedures, and medication administration
- Identify care planning needs
- Carry out risk assessment
- Record patients' vital signs and medical information
- Re-evaluate patient care plan as conditions change
- Consult and coordinate with other healthcare team members
- Monitor patients' diet and exercise
- Prepare patients and assist with treatments or exams as needed
- Manage stocks of supplies
- Ensure storage and disposal of medication is carried out according to policy
- Assist with the investigation of complaints by patients or family members
- Report any issues that arose during each shift

Qualifications:

- Healthcare Qualification or Equivalent Level
- 6 months' Relevant Experience Working in a Care Environment in the Last 2 Years
- New Patient Medicals Including Height, Weight, BP, Pulse, ECGs
- Knowledge in infection prevention and control measures
- Treatment of Small Injuries and Wound Care
- Current Registration with the NMC (if applicable)

- Clinical Knowledge & Strong IT Skills
- IV Skills, Including Syringe Driver Training and Venipuncture Training
- Experience Recording Accurate Records
- Ability to Follow Clinical Policy and Procedure
- Experience of Working with the General Public

Personal Skills:

- Ability to Work as a Team Member and Autonomously;
- Supportive and Motivated;
- Excellent Communication Skills (Written and Oral)
- Ability to Cope in a Crisis
- Effective Time Management
- Ability to Demonstrate Ethical Values and Ongoing Professional and Personal Growth
- Commitment to work with great reliability and passion